

Public Health – Seattle & King County
Environmental Health Services Division
401 – 5th AVENUE, SUITE 700•SEATTLE, WA 98104 (206) 205-4394

APPLICATION TO OPERATE A KENNEL, PET DAYCARE, PET SHOP OR VETERINARY CLINIC

BUSINESS NAME & LOCATION ADDRESS:

MAILING ADDRESS (if different from above):

Business Name Change?____ What was the previous name?

FOR OFFICE USE ONLY

Permit Record ID (PR#) _____

Approved ☐

Disapproved ☐

X _____
SIGNATURE DATE

PERMIT FEE

(fee schedule on reverse side of this form)

Commercial Kennel	4501	\$75.00
Pet Daycare	4504	\$75.00
Pet Shop	4503	\$75.00
Veterinary Clinic	4502	no fee

FEE PAID \$ _____ **N/A** _____

ESTABLISHMENT INFORMATION

TYPE OF FACILITY: PLEASE CHECK THE APPROPRIATE BOX

☐ Commercial Kennel ☐ Pet Daycare ☐ Pet Shop ☐ Veterinary Clinic

Do you plan to board animals? _____ Treat? _____ Breed or Propagate? _____ Buy or Sell? _____ Groom animals?

_____provide pet daycare service to 4 or more animals?

OWNERSHIP INFORMATION

NAME OF OWNER (If partnership, list names of all partners. Attach additional sheets if necessary.)

Name

Address

Phone

1. _____

2. _____

Change Of Ownership: Permits for commercial kennels and pet shops through Seattle and King County Department of Public Health are not transferable and new owners must apply and pay for a new permit before beginning operation.

IMPORTANT MESSAGE TO APPLICANT: Please complete all information requested above and return this form and your **check made out to** Public Health – Seattle & King County to the address at the top of this form. Failure to fully complete the form may result in it being returned for completion.

All commercial kennel, pet daycare, pet shop and veterinary clinic permits expire on December 31st of the permit year. Renewal applications are mailed each year in late November. This office should be notified of any change in your mailing address or change of ownership. If you do not receive a renewal application by the first week of December, please notify this office at the phone number listed above. Late fees (see reverse) are charged if permits are not renewed prior to expiration.

Signed: _____ Date: _____

FEE SCHEDULE

Late Fees

Annual Permits, 10-30 days.....	25%
Annual Permits, more than 30 days.....	50%

Miscellaneous Fees

Duplicate Permit.....	\$25.00
Change of Business Name, no other change.....	\$25.00
Check returned by bank.....	\$25.00
Processing a refund.....	\$25.00